

SALSIPUEDES SANITARY DISTRICT
MINUTES OF THE APRIL 21, 2021 – BOARD OF DIRECTORS MEETING
Presented on May 19, 2021, 7:00 p.m.

Following Governor Newsom's Executive Order N-33-20, the Board of Directors of the Salsipuedes Sanitary District decided to conduct a regular meeting via conference call, due to CoVid-19.

Call to Order

A regular meeting was conducted via teleconference call and was called to order by President, David Ferracane, at 7:00 p.m.

Roll Call

Roll Call showed that President Ferracane and Directors Cisneros, Roberts, Rusler and Stumbaugh were present. Also present was Delia Brambila, the District's Secretary/Manager.

Oral Communications

None

Minutes

It was M.S.C. (Cisneros/Stumbaugh) approving Minutes of the regular meeting on March 17, 2021, as presented.

Manager's Report

- A. SSD has set up a schedule with GreenLine to flush different areas of District
- B. SSD has set up a schedule with Superior Alarm to test the alarms on Pump Stations biweekly
- C. Follow-up classes for the Directors will be scheduled as a Special Meeting
- D. Manager has signed the Office Lease for 2 more years at the same amount.
- E. Agendized this item: as of 4/16/21, there have been 425 visits for April on website

Directors' Comments

Director Cisneros expressed appreciation to Delia Brambila, Office Manager, for inviting him to be present and view some of the District's projects this last month.

Old Business

- A. Pump Station – Updates as of 4/16/21
 - Pump Station #1 (Levee) – Tom's Septic, (Keith-pump tech) entered the wet well to correct the pump motor problem. He found and had to pry out, a guide object wedged at the bottom of the wet well, from the previous old pump that was pulled a while ago. PV Electric came out to fix the electrical issues. Impeller was also checked. Pump motor is now pumping.
 - Ruben's notes of the routine checks he completes at Pump Stations was attached for the Board members to review.
 - Pump Station #2 (Condit) – Last alert was for "low battery" from Superior Alarm. A new backup communications battery was installed in both Pump Stations.

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New Business

A. 2021 Investment Policy

- Copies provided for Board members.
- Resolution 1097 provided for discussion and approval from the Board of Directors.

It was M.S.C. (Cisneros/Roberts) approving the Resolution 1097 for the Investment Policy provided to the District from the County.

B. Revenue Study Reports for 2021-2022

- 0%; 3%; 5%.
- 20-21 Sewer Service Charges was \$415,304.
- Capital Improvement selected was \$472, 254. Designated Funds is: \$723,071.

It was M.S.C. (Cisneros/Roberts) approving to not increase the Sewer Service Charges for the Residential homes in the District. The Commercial charges could be lower or higher, depending on the calculations of the meter readings.

C. Lease Agreement for 2021 – 2023

- Copies will be provided to the Board of Directors in May.

It was M.S.C. (Cisneros/Roberts) approving the new Lease, with \$1,000 payments.

D. New Sewer Lateral Inspection and CCTV report application.

- Copies provided for Director's review and approval.
- District Manager is still reviewing and working on the verbiage.

Written Communications

None

Approval of Warrants

SSD Manager reviewed, via phone conference, with Director Stumbaugh, the April 2021 Warrant listing, Time Sheets, Mileage and Petty Cash reports. The General Ledger Transaction report, was also provided, showing Expenditures and Deposits for March 2021.

It was M.S.C. (Stumbaugh/Roberts) approving the amount of the Warrant listing at \$ 31,656.55, for March 18, 2021 through April 21, 2021.

Adjournment

There being no further business to come before the Board, it was M.S.C. (Cisneros/Rusler) to adjourn the meeting at 7:30pm.

Respectfully submitted,

Delia N. Brambila
Secretary

Approved by:

David Ferracane
Board President