

SALSIPUEDES SANITARY DISTRICT
MINUTES OF THE MAY 19, 2021 – BOARD OF DIRECTORS MEETING
Presented on June 16, 2021, 7:00 p.m.

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID-19 virus, the Salsipuedes Sanitary District Board of Directors has established a temporary process: a regular meeting via conference call.

Call to Order

A regular meeting was conducted via teleconference call and was called to order by President, David Ferracane, at 7:02 p.m.

Roll Call

Roll Call showed that President Ferracane and Directors Cisneros, Roberts, Rusler and Stumbaugh were present. Also present was Delia Brambila, the District's Secretary/Manager.

Oral Communications

None

Minutes

It was M.S.C. (Cisneros/Stumbaugh) approving Minutes of the regular meeting on April 21, 2021, as presented.

Manager's Report

- A. SSD Audit: First part was performed in office in early May. Second part will be completed remotely at the end of May or beginning of June.
- B. SSD Inventory of equipment at storage unit & at PV Electric will be in June/July.
- C. Revising all SSD forms for Repairs/Connections; Inspection Permit/Reports.
- D. Manager will not be in office the week of May 24-28, 2021. Working remotely and available by phone, text and email. This item was Agendized during the meeting.

Directors' Comments

President Ferracane wanted the Board members to consider when they wanted to go back to the office to have the Board meetings or continue teleconference. Consider in June.

Old Business

- A. Pump Station – Updates as of 5/14/21
 - Pump Station #1 (Levee) – Photo provided of object that was wedged at the bottom of the #2 motor. Ruben needs to rewire one spot on pump motor and reseal again.
 - Pump Station #2 (Condit) – Notified by Superior Alarm: One false alarm. Glitch in electricity.
- B. Lease Agreement for 2021-2023
 - Copies of signed 2 year Lease provided for Board to review.

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New Business

A. Notice of Public Hearing on June 16, 2021

- Notice of No Rate Increase - Residential
- Notice of Rate Increase – Commercial
- Consider letters only to those businesses affected
- Place Notice of Public Hearing on website

It was M.S.C. (Ferracane/Cisneros) approving the decision to notify the Businesses that will be affected by the increase.

B. Preliminary Budget for 2021-2022

- Budget report for discussion
- Resolution 1098 for approval.

It was M.S.C. (Cisneros/Roberts) approving the Preliminary Budget for 2021-2022.

C. Bereavement Leave of Absence

- Copies provided to the Board for review.
- Delia requesting to be paid 4 hours each day of three (3) days: 4/29/21, 4/30/21 and 6/4/21 for Burial.

It was M.S.C. (Cisneros/Rusler) approving the Leave of Absence request.

D. New Computer for District office.

- Desktop vs Laptop. Director's have decided to let Delia (Secretary/Manager) choose what's best for the office.

It was M.S.C. (Cisneros/Roberts) approving that Delia purchase what she considers to be best for the office.

Written Communications

None

Approval of Warrants

SSD Manager reviewed, via phone conference, with Director Roberts, the May 2021 Warrant listing, Time Sheets, Mileage and Petty Cash reports. The General Ledger Transaction report, was also provided, showing Expenditures and Deposits for April 2021.

It was M.S.C. (Cisneros/Stumbaugh) approving the amount of the Warrant listing at \$ 41,690.29, for April 22, 2021 through May 19, 2021.

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Adjournment

There being no further business to come before the Board, it was M.S.C. (Cisneros/Rusler) to adjourn the meeting at 7:30pm.

Respectfully submitted,

Approved by:

Delia N. Brambila
Secretary

David Ferracane
Board President

Next Regular Meeting:

June 16, 2021

Next Resolution: 1099

Next Ordinance: 104