

**SALSIPUEDES SANITARY DISTRICT**  
MINUTES OF THE DECEMBER 18, 2019 – BOARD OF DIRECTORS MEETING  
Presented on January 15, 2020, 7:00 p.m.

The Board of Directors of the Salsipuedes Sanitary District met at a regular meeting on the above date at the District's office, 739 East Lake Avenue, Suite 2, Watsonville, California.

Call to Order

The meeting was called to order by President Dave Ferracane at 7:03pm.

Roll Call

Roll Call showed that Directors Cisneros, Ferracane, Roberts, Rusler and Stumbaugh were present. Also present was Delia Brambila, the District's Secretary/Manager.

Oral Communications

None.

Closed Session opened at 7:05pm.

Per Government Code Section 54957.6, the Board of Directors discussed the employee Evaluation conducted by Directors Rusler and Stumbaugh for Delia Brambila, Secretary and Manager for the District office.

It was M.S.C. (Cisneros/Rusler) approving the Board's decision to give Delia a \$1.00 raise, from \$25 to \$26 an hour, effective on January 1, 2020.

Session closed at 7:14pm.

Minutes

It was M.S.C. (Roberts/Cisneros) approving Minutes of the regular meeting on November 20, 2019, as presented.

Manager's Report

- A. January 2020 – Manager will start looking into Sexual Harassment Prevention Training. Director Rusler said he will see if he has a CD that can be used as training.
- B. Requested the Director's email addresses and cellphone numbers for my personal use.
- C. Manager will be in Oregon between 12/25/19 – 12/31/19. Ruben has been notified.

Directors' Comments

President Ferracane wished everyone a happy Christmas & New Year.

Old Business

A. Pump Station - Updates

Upcoming expenses for the District, in order of importance:

- Pump Station #1 (Levee) – Per Ruben: PS #1 is waiting to be cleaned to reinstall the new pump motor.
- Quotes were presented to the Board from Shape, Inc for 3 HP and 5 HP motors. Requested that Manager ask Ruben which company the City of Watsonville uses.
- Manager will also ask other sanitary districts. Rollover to January meeting.
- Quote for Manual Transfer Switch presented.

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Old Business (cont'd)

- Pump Station #2 (Condit) – Per Ruben: PD #2 has a pump motor that is tripping and needs to be changed out. Road is too muddy for truck; need to wait to dry out.
- Both stations are currently running with one pump motor each.

It was M.S.C. (Cisneros/Roberts) approving to rollover this item for the January meeting and wait for more quotes.

B. Salsipuedes Sanitary District website

- StreamLine website services have tools that allows our District to be in compliance with the State of California, Senate Bill 272.
- Manager has taken several free webinar classes to learn how to manage it.
- Free webinar: “Challenges facing Special Districts.
- Used the TV monitor to present to the Board, the District’s new website which automatically provides accessibility to those with disabilities, i.e. those who are blind. All the information & description of photos on our website are voice spoken for them.
- Mitigates risk of being sued for not complying with “Americans with Disabilities Act”.
- Gave each Director a card with the District’s website address and included my personal cell number if they need to reach me.
- President Ferracane requested that somewhere on the website, I can place a notice indicating that the District office has staff that speaks Spanish.

New Business

A. Ordinance for Sewer Service Fees (Connections & Repairs)

- Revised wording and presented a copy for review.
- It will be placed in the Register Pajaronian and a link to our website will be on the January newsletter.
- Manager will also place on the website.

It was M.S.C. (Cisneros/Stumbaugh) approving that Ordinance #102 to be effective on January 1, 2020 and to be available for public review.

B. Consider Manager’s Weekly Work Hours above 20, as needed.

- This item appears on the Agenda twice a year, June and December.

It was M.S.C. (Cisneros/Roberts) approving that Manager’s hours could be above 20.

Written Communications

None.

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Approval of Warrants

President Ferracane reviewed the December Warrant listing, Time Sheets, Mileage and Petty Cash reports prior to the Board meeting. The General Ledger Transaction report for November 2019 was also available.

Manager discussed with the President and with the Board members that a bill for \$100 is being added for the monthly Streamline website fee.

The Manager placed the amount of \$9,674.38 on the December Agenda. The amount of \$100 is being added to that total. The total correct amount is now \$9,774.38.

It was M.S.C. (Cisneros/Rusler) approving the Warrants from November 21, 2019 through December 18, 2019, in the amount of \$ 9,774.38.

Adjournment

There being no further business to come before the Board, it was M.S.C. (Cisneros/Roberts) to adjourn the meeting at 7:50pm.

Respectfully submitted,

Delia N. Brambila  
Secretary

Approved: \_\_\_\_\_  
David Ferracane, President

Next Regular Meeting: January 15, 2020

Next Resolution: 1091

Next Ordinance: 103