

SALSIPUEDES SANITARY DISTRICT
MINUTES OF THE JUNE 17, 2020 – BOARD OF DIRECTORS MEETING
Presented on July 15, 2020, 7:00 p.m.

Following Governor Newsom's Executive Order N-33-20, the Board of Directors of the Salsipuedes Sanitary District decided to conduct a regular meeting via conference call, due to CoVid-19.

Call to Order

A regular meeting was conducted via conference call and was called to order by President Dave Ferracane at 7:01pm.

Roll Call

Roll Call showed that President Ferracane and Directors Cisneros, Roberts, Rusler and Stumbaugh were present. Also present was Delia Brambila, the District's Manager.

Oral Communications

Resident, Janae DeCosta, was present on the conference call. President Ferracane gave a welcome introduction.

Minutes

It was M.S.C. (Cisneros/Roberts) approving Minutes of the regular meeting on May 20, 2020, as presented.

Manager's Report

- A. Fairgrounds: SSD has received another check. Still need April & May.
- B. SSD website: Manager encourages Board and public to visit the website. Placed the website address on all the Public Notices. Ordinance & Resolutions have been posted.

Directors' Comments

President Ferracane gave a brief overview of the District operations to inform Ms. DeCosta. An invitation to join the Office Manager on a tour of the District was extended.

Director Stumbaugh has been ill and has decided to temporarily leave the area and be in the care of her family.

Old Business

- A. Pump Station - Updates
 - Pump Station #1 (Levee) – No alarms. Routine checks are good.
 - Pump Station #2 (Condit) – No alarms. Routine checks are good.
 - Maintenance employee has had an excellent routine to check the Pump Stations and in keeping the District office informed.

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New Business

- A. AN ORDINANCE: (1) AMENDING ORDINANCE NO. 57, ENTITLED “AN ORDINANCE ESTABLISHING RATES AND CHARGES FOR SANITARY SEWER SERVICE AND PROVIDING PROCEDURES FOR COLLECTION AND PENALTIES FOR ITS ENFORCEMENT”; AND (2) PROVIDING FOR THE COLLECTION OF DELINQUENT SEWER SERVICE CHARGES AND SEWER SERVICE CHARGES ON THE TAX ROLL FOR FISCAL YEAR 2020-2021

- This Ordinance indicates the charges discussed by the Salsipuedes Sanitary District’s Board of Directors for 2020-2021 on May 20, 2020.
- Notice of Hearing on the District’s public website, Register-Pajaronian, and two other public businesses was posted, as directed by the Ordinance.
- Ordinance 103 will be delivered to the County office.

It was M.S.C. (Cisneros/Stumbaugh) approving Ordinance 103 to be in effect.

- B. A RESOLUTION OVERRULING PROTESTS AND CONFIRMING REPORT ON DELINQUENT SEWER SERVICE CHARGES AND SEWER SERVICE CHARGES FOR THE FISCAL YEAR 2020-2021

- No Public comments or protests.
- Resolution 1094 and Sewer Service Charges report will be delivered to the County office.

It was M.S.C. (Cisneros/Rusler) approving Resolution 1094, to move forward with the designated 2% increase in sewer service charges, as presented.

- C. Final Budget for Fiscal Year 2020-2021

- District Manager reviews Capital Improvement amount.
- Board reviewed Final Budget and approves Budget 2020-2021.

It was M.S.C. (Roberts/Rusler) approving the Final Budget for 2020-2021.

- D. Approval for Manager’s hours, over 20 hours a week, as needed. This item has been agendaized during this meeting in June. It will be revised again in December.

It was M.S.C. (Cisneros/Roberts) approving Manager’s hours.

Written Communications

Manager received two invoices from the County. One for charges for the District’s Payroll and Warrants. The other is for Deposits and Claims. Both need to be added to this month’s Warrant listing to be included in the 2019-2020 fiscal year budget.

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Approval of Warrants

President Stumbaugh and Delia Brambila, Secretary/Manager, reviewed, over the phone, the June Warrant listing, Time Sheets, Mileage and Petty Cash reports, prior to the Board meeting. The General Ledger Transaction report for May 2020 was also provided.

In review of the warrant listing, Manager Brambila mentioned that the AT&T billing has a credit of \$9.25 and that two County invoices have been added to be taken out of the fiscal year 2019-2020 budget.

It was M.S.C. (Cisneros/Roberts) approving the Warrant listing with the credit of \$9.25 and the additional \$1,589.48 from May 21, 2020 through June 17, 2020 in the total amount of \$ 21,081.58.

Adjournment

There being no further business to come before the Board, it was M.S.C. (Cisneros/Roberts) to adjourn the meeting at 7:40pm.

Respectfully submitted,

Delia N. Brambila
Secretary

Approved: _____
David Ferracane, President

Next Regular Meeting: July 15, 2020

Next Resolution: 1096

Next Ordinance: 104