

**SALSIPUEDES SANITARY DISTRICT**  
MINUTES OF THE DECEMBER 14, 2022 – BOARD OF DIRECTORS MEETING  
Presented on January 18, 2023, 7:00 p.m.

Call to Order

A regular meeting was conducted at the District office and was called to order by President Ferracane, at 7:12 p.m.

Roll Call

Roll Call showed that President Ferracane, Directors DeCosta, Dewig, Roberts were present. Director Rusler was present via tele-conference. Delia Brambila, the District's Secretary, recorded the meeting minutes.

Oral Communications

None.

Minutes

It was M.S.C. (Dewig/DeCosta) approving Minutes of the regular meeting on November 16, 2022, as presented.

Manager's Report

- A. SSD website views in November were: 837.
- B. List of classes taken by Maintenance employee:
  - 1). Collection System Maintenance
  - 2). Mechanical Technologist
  - 3). Waste Discharge Requirements for Data Submitters
- C. A letter was emailed to Superior Alarm. In file folder.
- D. Presented a quote received from PV Electric for transfer switch for generator.
- E. Brief summary of the Fairgrounds board meeting attended via Zoom by the SSD Manager.

Director's Comments

Director Dewig wished everyone a Happy Christmas.

Old Business

- A. Pump Station Updates as of 12/09/22
  - No problems at PS #1
  - No problems at PS #2

Pump Station information:

- ✓ Both wet wells were cleaned on 11/30/22 for the year. Minimal grease.
- ✓ Pulled some pieces of flex pipe from PS #1 but nothing major.
- ✓ Ruben met with PV Electric to tour pump site for generator hookup.

**SALSIPUEDES SANITARY DISTRICT**

MINUTES OF THE DECEMBER 14, 2022 – BOARD OF DIRECTORS MEETING  
Presented on January 18, 2023, 7:00 p.m.

Old Business (cont'd - Item A)

Questions for Ruben from the Board for January meeting:

1. What is the size of the generator?
2. Is it propane or gas?
3. Who will be maintaining the generator?
4. Could the generator be bolted down in a covered box at site?
5. If not, where would the generator be kept and how will you be able to get it to the PS when needed?
6. Concern: it might be too heavy to move around.
7. Does Ruben know Russ from "State Electric" and could he be the one to maintain the generator?

New Business

- A. Consideration: Adjusting the Permit Fee amounts, due to inflation to economy, for services to conduct sewer repairs or adding a new service connection.
- o Board discussion
  - o Resolution and Ordinance set aside for reconsideration at January meeting.
  - o A research study will be available for Board to analyze in January.

Written Communications

None.

**CLOSED SESSION:** Pursuant to Government Code §54957.6 – Closed at 7:55pm

- o Employee Evaluations conducted by Directors Rusler & Dewig.
- o Employees: Delia Brambila and Ruben Tellez
- o Discussion with Board members
- o Decision: \$ 1.00 an hour raise for both Delia & Ruben starting January 1, 2023.
- o Open Session at 8:05pm.

Approval of Warrants

Office Manager Brambila, reviewed with Director DeCosta, the December 2022 Warrant office bills and listing, Time Sheets, Mileage and Petty Cash reports. A copy of the General Ledger Transaction report, was also provided for the Board members, showing Expenditures and Deposits for the month of November 2022.

It was M.S.C. (Dewig/Rusler) approving the Warrant listing for October 20, 2022 through November 17, 2022 through December 14, 2022, in the amount of \$ 5,118.33.

Adjournment

There being no further business to come before the Board, it was M.S.C. (Roberts/DeCosta) to adjourn the meeting at 8:06p.m.

Respectfully submitted,

Delia N. Brambila  
Secretary/Office Manager

Next Regular Meeting: December 14, 2022

Approved by:

David Ferracane  
Board President

Next Resolution: 1111

Next Ordinance: 106