

SALSIPUEDES SANITARY DISTRICT
MINUTES OF THE APRIL 15, 2020 – BOARD OF DIRECTORS MEETING
Presented on May 20, 2020, 7:00 p.m.

Following Governor Newsom's Executive Order N-33-20, the Board of Directors of the Salsipuedes Sanitary District decided to conduct a regular meeting via conference call, due to CoVid-19.

Call to Order

A regular meeting was conducted via conference call and was called to order by President Dave Ferracane at 7:00pm.

Roll Call

Roll Call showed that President Ferracane and Directors Cisneros, Roberts, Rusler and Stumbaugh were present. Also present was Delia Brambila, the District's Manager.

Oral Communications

None.

Minutes

It was M.S.C. (Rusler/Roberts) approving Minutes of the regular meeting on March 18, 2020, as presented.

Manager's Report

- A. Received Revenue Study on 4/15/20. Manager will present at May meeting.
- B. Received a call from Kostreba (6 Drew Lake). PS #1 and MH 31 were checked by Ruben.
- C. Manager was present when GreenLine (Tom) flushed Laken Dr. area. Directors commented about the area; low spot, previous problems with grease. Will seek more information from Larkin about the area. Hold off on quarterly cleaning.
- D. This item was added during meeting: Manager will be attending a Zoom meeting for Harassment & Ethics. Manager will advise the Directors when they will be set up to take the course at a later date.

Directors' Comments

Directors asked if they would be paid for the hour while they take the course. I will check Target Solutions to see how long their course is.

Old Business

- A. Pump Station - Updates
 - o Pump Station #1 (Levee) – No alarms. Routine checks are good.
 - o On 3/30/20 – Ruben went to complete his weekly checkup at PS#1. Pump was tripped out, no alarm was sent to Manager. Manager called Superior Alarm. District needs Tech to figure out what is malfunctioning. It's very important that the office is alerted. Wet well was at High level. Ruben restored power. Didn't trip after that.
 - o Pump Station #2 (Condit) – No alarms. Routine checks are good.

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New Business

- A. Financial Summary of Proposed Budget for Fiscal year 2020-2021.
- Copy was provided to Directors for review and discussion.
 - Directors asked about funds that were increased or decreased in certain areas.
 - Revenue Study from Roper and a Preliminary Budget will be presented at the May meeting.

Written Communications

None.

Approval of Warrants

Director Cisneros and Delia Brambila (Secretary/Manager) reviewed, over the phone, the April Warrant listing, Time Sheets, Mileage and Petty Cash reports, prior to the Board meeting. The General Ledger Transaction report for March 2020 was also provided.

I had not received the AT&T invoice and decided to pay the regular amount of \$127. The invoice statement was received the day of the Board meeting and was for \$126.56. Manager decided to keep the first amount and have a credit of 44 cents.

It was M.S.C. (Cisneros/Rusler) approving the Warrants from March 19, 2020 through April 15, 2020, in the amount of \$ 20,859.39 .

Adjournment

There being no further business to come before the Board, it was M.S.C. (Cisneros/Rusler) to adjourn the meeting at 7:34pm.

Respectfully submitted,

Delia N. Brambila
Secretary

Approved: _____
David Ferracane, President