

SALSIPUEDES SANITARY DISTRICT
MINUTES OF THE DECEMBER 19, 2018 - BOARD OF DIRECTORS MEETING
Presented on January 16, 2019, 7:00 p.m.

The Board of Directors of the Salsipuedes Sanitary District met at a regular meeting on the above date at the District's office, located at 739 East Lake Avenue, Suite 2, Watsonville, California.

Call to Order

The meeting was called to order by the Board's President, David Ferracane at 7:00 p.m.

Roll Call

Roll call showed that the Board President, Dave Ferracane and Directors Cisneros, Roberts, Rusler and Stumbaugh, were present. Delia Brambila, the District's Secretary/Manager was also present. Jeff Roper, District Engineer, and Ruben Tellez, Maintenance Operator, were not present.

Oral Communications

Closed Session

Per Government Code Section 54957.6, the Board of Directors discussed the employee Evaluation conducted by President Ferracane and Director Roberts for Delia Brambila, District Secretary/Manager. The Board reviewed the Evaluation form and decided to give Delia a \$1.00 raise as of January 1, 2019. New hourly pay is \$25. The County office will be notified by Secretary.

Minutes

It was M.S.C. (Cisneros/Rusler) approving Minutes of the Regular Meeting held on November 14, 2018, as presented.

Manager's Report

- A. Cabrillo College – Manager has started course “Grant Writing from A to Z” and it will be divided over several months.
- B. Fairgrounds Water Meter Agreement with revisions, removing Larkin and replacing with “Maintenance Operator or District Manager”.
- C. Presented the authorization form for all Directors signatures.

Director's Comments

President Ferracane spoke to Rob Saunders regarding the future District project. Mr. Saunders advised that their company is able to complete the job.

Director Cisneros wished everyone a Merry Christmas and happy holidays.

Old Business

- A. Update of Pump Stations
 - Pump Station 1 (levee) – Motor #1 is running.
 - Pump Motor #2 is not installed/not running.
 - Mark Rood has steam cleaned the inside of MH. Next up is to pull flapper gate and have it repaired. Sandblast and powder coat.

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Old Business (cont'd)

A. Update of Pump Stations

- Pump Station 2 (Condit Ln) – Both motors are running.
- The air compressor burnt out and was removed. Manager called re: Warranty because it has only been 4 months since the District purchased. Teco Technologies would not speak to me directly. Had to go through Motion Industries. Manager Brambila took compressor to Motion Industries in Salinas to ship back to Teco Technologies in Pleasanton. Letter from the District is attached. Ruben placed a temporary compressor, which is working fine.
- PV Electric has installed a new level control and replaced fuses. Paul advised the District office that everything is working now.

B. Grant Funding

- Inquiry Form presented with District information. Response received.
- More of these inquiries are being sent out by District Manager.

New Business

A. Formal Letter regarding Resignation.

- Draft letter was presented along with a copy of resignation from Mike Larkin.
- Discussion on how we can pay Larkin for his consultations.
- District Manager will call the County and have a Vendor # assigned to Larkin.

It was M.S.C. (Cisneros/Roberts) approving that the office Manager contact the County regarding a Vendor # to pay Larkin for his services.

B. Consider Manager's Weekly Work Hours above 20, as needed.

- This item appears on the Agenda twice yearly, June and December.

It was M.S.C. (Cisneros/Rusler) approving that the hours for the office Manager, if need be, over 20 hours a week.

C. Resolution Ordering Transfer of Budget Appropriations

- Necessary due to many more expenses than anticipated for Fiscal year 2018-2019.

It was M.S.C. (Cisneros/Roberts) approving Resolution 1080 that "Orders Transferring of Budget Appropriations" to pay office bills.

10. Written Communications

None.

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11. Approval of Warrants

Director Rusler reviewed the December Warrant Listing, Timesheets, Mileage and Petty Cash reports with SSD Manager Brambila. A copy of the General Ledger Transactions report for November 2018 has also been provided.

It was M.S.C. (Stumbaugh/Cisneros) approving of Warrants from November 15, 2018 through December 19, 2018 in the amount of \$ 13,121.50.

12. Adjournment

It was M.S.C. (Rusler/Stumbaugh) approving of adjournment of the meeting at 7:42pm.

Respectfully submitted,

Delia N. Brambila
Secretary/Manager

Approved: _____
Board President – David Ferracane