

SALSIPUEDES SANITARY DISTRICT
MINUTES OF THE JULY 15, 2020 – BOARD OF DIRECTORS MEETING
Presented on August 19, 2020, 7:00 p.m.

Following Governor Newsom's Executive Order N-33-20, the Board of Directors of the Salsipuedes Sanitary District decided to conduct a regular meeting via conference call, due to CoVid-19.

Call to Order

A regular meeting was conducted via teleconference call and was called to order by President Dave Ferracane at 7:06pm.

Roll Call

Roll Call showed that President Ferracane and Directors Cisneros, Roberts, Rusler and Stumbaugh were present. Also present was Delia Brambila, the District's Manager.

Oral Communications

None

Minutes

It was M.S.C. (Cisneros/Roberts) approving Minutes of the regular meeting on June 17, 2020, as presented.

Manager's Report

- A. Grant research: Economic Development Administration-Public Works Program.
- B. Office phone: switched from landline to wireless phone with AT&T. SSD Manager decided to switch over to wireless phone due to problems with the landline while on calls. With credits for switching over, it will save the SSD approximately \$30 every month.

Directors' Comments

The Board was happy to hear from Director Stumbaugh and that she was able to join with us during the teleconference call meeting.

Old Business

- A. Pump Station - Updates
 - Pump Station #1 (Levee) – No alarms. Routine checks are good.
 - Pump Station #2 (Condit) – No alarms. Routine checks are good.
 - Maintenance employee has informed the District office that cleaning and placing new pump motor in PS #1 has been scheduled for later this month.
 - Pajaro Valley Electric has also a scheduled slot for the assessments of the panel lights at the Pump Stations.

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New Business

- A. 8 Cutter Drive – Time of Sale Video Inspection/Report
- Roper & SSD Manager both viewed video inspection & report.
 - Recommendations from Roper: an overflow safety device should be installed on a cleanout downstream of the house. Needs to be added by Resolution on Specs book.
 - Manager sent a letter to Homeowner; they will comply.
 - Bellows Plumbing stated that there is an offset at the connection to the SSD line and significant build up due to offset. States that SSD should repair the offset just under the road. That will be SSD responsibility, if at the connection only.
 - Manager and Roper are checking if Backflow Preventer is on the Standard Specifications book. It is a benefit to the District to bring the Specifications book up to code.
 - Roper states that the SSD should make repairs in the County right of way and bill the property owner, if the offset is in a place before the connection to the main.

Written Communications

SSD received three court order letters confirming their reorganization plan to come out of bankruptcy. Attorney Condottii's office will send a followup letter to determine how they will be issuing payments.

Approval of Warrants

President Roberts reviewed with SSD Secretary/Manager, reviewed, over the phone, the July Warrant listing, Time Sheets, Mileage and Petty Cash reports, prior to the Board meeting. The General Ledger Transaction report for June 2020 was also provided.

Manager Brambila mentioned that the AT&T billing for the Internet came in late. The amount of \$32.23 will be added to the listing. Also, Director Stumbaugh was able to attend the meeting, so the amount of \$100 will also be added.

It was M.S.C. (Cisneros/Roberts) approving the Warrant listing with the additional \$132.23 to the original amount of \$20,239.66. Final total is \$20,371.89, for the period of June 18, 2020 through July 15, 2020.

Adjournment

There being no further business to come before the Board, it was M.S.C. (Cisneros/Stumbaugh) to adjourn the meeting at 7:29pm.

Respectfully submitted,

Delia N. Brambila
Secretary

Approved: _____
David Ferracane, President