

## **SALSIPUEDES SANITARY DISTRICT**

### **MINUTES OF THE AUGUST 19, 2020 – BOARD OF DIRECTORS MEETING**

Presented on September 16, 2020, 7:00 p.m.

Following Governor Newsom's Executive Order N-33-20, the Board of Directors of the Salsipuedes Sanitary District decided to conduct a regular meeting via conference call, due to CoVid-19.

#### **Call to Order**

A regular meeting was conducted via teleconference call and was called to order by President Dave Ferracane at 7:01 p.m.

#### **Roll Call**

Roll Call showed that President Ferracane and Directors Cisneros, Roberts, Rusler and Stumbaugh were present. Also present was Delia Brambila, the District's Manager.

#### **Oral Communications**

None

#### **Minutes**

It was M.S.C. (Cisneros/Stumbaugh) approving Minutes of the regular meeting on July 15, 2020, as presented.

#### **Manager's Report**

- A. Zoom meeting with Eric: rep at CSDA. Spoke about Grants.
- B. Google Analytics on SSD website. Manager checking the "traffic" on website.
- C. Fairgrounds is paid up on the 19-20 SSChrgs payments.
- D. Any communication from PG&E are being sent to Attorney Condotti.
- E. Mark Rood has not received the video and report from Bellows Plumbing. Manager will make arrangements for Rood to come to office to view.

#### **Directors' Comments**

None.

#### **Old Business**

- A. Pump Station - Updates
  - Pump Station #1 (Levee) – No alarms. Routine checks are good.
  - Pump Station #2 (Condit) – No alarms. Routine checks are good.
  - Small glitch in electrical power due to lightning storm. Superior sent an alarm. False alarm. Ruben checked it; it was running.
  - District office received an email from PG&E. The District's three meters will not be affected by rolling outages.

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#### **New Business**

##### **A. Audit Services for 2021**

- Proposal booklet to all Directors from David Farnsworth, Auditor.
- Cost of previous Audit was \$6,525; this next year will be \$6,600 + not more than \$495 for Travel, Administrative and Software costs.
- Engagement letter.

It was M.S.C. (Cisneros/Roberts) approving the Engagement Letter to be signed by District Manager and emailed to Auditor.

#### **Written Communications**

None.

#### **Approval of Warrants**

District Manager reviewed with Director Rusler, over the phone, the August 2020 Warrant listing, Time Sheets, Mileage and Petty Cash reports, prior to the Board meeting. The General Ledger Transaction report for July 2020 was also provided.

Manager added a late payment from AT&T for \$39.58 to the list. This additional \$39.58 to the original amount of \$19,567.04 brings the final total amount to \$19,606.62.

It was M.S.C. (Roberts/Stumbaugh) approving the Final Warrant listing at \$19,606.62, for the period of July 16, 2020 through August 19, 2020.

#### **Adjournment**

There being no further business to come before the Board, it was M.S.C. (Cisneros/Rusler) to adjourn the meeting at 7:20pm.

Respectfully submitted,

Delia N. Brambila  
Secretary

Approved: \_\_\_\_\_  
David Ferracane, President